

PROGRAMME SPECIFICATION

Programme Title: BSc (Hons) Accounting and Finance

Partner Institution: GSM London

Start Date: October 2015

First Date of Award: 2017

Date(s) of Revision(s) to this Document: 31/1/14, 06/07/2017

Contents

PROGRAMME SPECIFICATION	2
PS1. Programme Details	2
PS2. Brief Description of the Programme	3
PS3. Details of Accreditation by a Professional/Statutory Body (if appropriate)	3
PS4. Exceptions to Plymouth University Regulations	4
PS5. Programme Aims	4
PS6. Programme Intended Learning Outcomes (ILO)	4
PS7. Distinctive Features	6
PS8. Student Numbers	7
PS9. Progression Route(s)	7
PS10. Admissions Criteria	8
PS11. Academic Standards and Quality Enhancement	10
PS12. Programme Structure	12
PS13. Exposition and Mapping of Learning Outcomes, Teaching & Learning and Assessment	14
PS14. Work Based/Related Learning	30
Appendix: Programme Structure by Delivery Mode	33
Appendix: Matching of modules to the relevant SEEC Level Descriptors	35

Appendix: ACCA Mapping scheme with GSM Module	36
Appendix: Level 5: Project Outline (EVRE50171).....	37
Appendix: Employability Skills.....	37
Appendix: Programme Map.....	39
Appendix: Summary of Programme Assessments (Including Indicative Content).....	41

PROGRAMME SPECIFICATION

This Programme Specification should contain no information referring to individual members of staff as it will be employed as a public document.

PS1. Programme Details

Awarding Institution:	Plymouth University
Teaching Institution:	GSM London
Accrediting Body:	NA
Language of Study:	English
Mode of Study:	Standard (3 Years) / Accelerated (2 Years) Extended Standard (4 Years)/ Extended Accelerated (3 Years) Part-time Standard (4 Years)/ Part-time Extended (5 Years 1 Semester) <i>(See Appendix: Programme Structure by Delivery Mode)</i>
Final Award:	BSc (Hons) Accounting and Finance
Intermediate Award:	Certificate of HE (with 120 credits) OR Diploma of HE (with 240 credits) OR Ordinary Degree (with 320 credits)
Programme Title:	BSc (Hons) Accounting and Finance
UCAS Code:	2 Year: NN43 3 Year: NNJK 2 Year Extended: NNL3 3 Year Extended: NNKH
JACS Code:	N400
Benchmarks:	Benchmark statement: Accounting 20071 and FHEQ; QAA Framework for Higher Education Qualifications in England, Wales QAA Subject Benchmarks: Accounting 2007 QAA Code of Practice for the assurance of academic quality and standards in Higher Education SEEC 2010
Date of Programme Approval:	15/01/2015

¹ All award types should refer to QAA Subject Benchmark(s), but for Fd level or below this should be preceded by "informed by ..." Fd level qualifications should also cite Foundation Degree Qualification Benchmark (FDQB)

PS2. Brief Description of the Programme

The following is a description of the programme that clarifies both its position within the delivering institution and Plymouth University's portfolio. This material/ may be used for

The BSc (Hons) Accounting and Finance programme is benchmarked against the FHEQ and QAA subject benchmarks for Accounting. Specifically, the programme equips students with the fundamental concepts of accounting, standard setting, and application within its regulatory, legal and social environment. Students will also be conversant with contemporary issues around the role and purpose of accounting and finance. At levels 5 and 6 students have an opportunity to focus to a greater extent on the business and social context in the project modules.

During the programme, students' knowledge and skills are evaluated through a range of assessment methods, including interactive and practical applications of skills. This will include extensive use of case studies, role plays, presentations, and live decision-making.

At stage one; students will focus on the principles and fundamentals of accounting and finance. The learner will be given the opportunity to define the role of accountants within the business and regulatory environment. At stage two, students focus on using their knowledge of accounting and finance to build their skills capacity and to model the required behaviours of professional accountants. At stage three of the programme, students critically analyse and evaluate the effectiveness of various models of management practice that contribute to driving organisational performance. This will entail business games, accounting and finance projects, and other models that will be suitable for the overall learning process. Graduates of the programme emerge with a well-rounded view of the role and purpose of accounting and finance in business and the accounting professional, which enables them to confidently increase their employability within industry.

PS3. Details of Accreditation by a Professional/Statutory Body (if appropriate)

Full details of professional qualifications/accreditation by professional/statutory bodies are available at:

<http://www.gsm.org.uk/undergraduate/professional-qualifications>

The award will seek accreditation from the ACCA for up to 8 papers less number of papers from CIMA and ICAEW.

IMPORTANT INFORMATION:

Graduates will be able to apply to the ACCA for exemptions for each of the papers that the ACCA has agreed with GSM London. The pass mark for an exemption from ACCA is an overall mark of 40% (similarly for CIMA and 50% for ICAEW), but graduates holding a condoned or compensated pass will not be able to apply for an exemption in that paper, they may apply for all other agreed exemptions.

PS4. Exceptions to Plymouth University Regulations

Plymouth University have approved an exemption to the regulations enabling GSM London to utilise a 15/30 credit structure.

PS5. Programme Aims

The programme will deliver:²

- A1. A critical understanding of the concepts and principles underpinning accounting and finance.
- A2. A critical analysis of accounting and finance concepts, techniques and practice and its contribution to driving decision making and performance.
- A3. A practical application of accounting and finance skills both general and specific and appreciation of their transferability across all sectors.
- A4. The development of individual confidence and competences within accounting and finance practice and the profession.
- A5. The provision of a higher education foundation for a range of careers.

PS6. Programme Intended Learning Outcomes (ILO)

By the end of this programme the student will be able to:

Knowledge and understanding:

- K1.0 Demonstrate knowledge and understanding of the key concepts of accounting and finance, and the technical vocabulary relevant to its professional practice.
- K1.1 Identify and explain factual and conceptual knowledge related to accounting and finance.
- K1.2 Basic understanding of the need to collect, manipulate and interpret relevant quantitative and qualitative data in relation to business decisions.
- K1.3 Evaluate the conceptual, regulatory and environmental factors that influence accounting and the implications of these.
- K1.4 Explain ethical and contemporary issues in accounting and finance within a regulatory, business and social context.

Cognitive and Intellectual Skills:

² Recommended: 5-7 “numbered points”

- C2.0 Engage in meaningful debate and analysis of concepts and topics related to the subject of accounting and finance.
- C2.1 Carry out an analysis of the business and financial environment with guidance to provide satisfactory responses to issues.
- C2.2 Apply the correct concepts and technical practice to clearly defined problems while beginning to appreciate the complexity of the decision-making involved in business activity.
- C2.3 Evaluate the reliability of data using recognised and appropriate accounting and financial quantitative techniques.
- C2.4 Collect and synthesise decision making information in a formal manner.

Transferrable Skills:

- T3.0 Utilise the transferable skills necessary to work within areas of accounting and finance across sectors and industries
- T3.1 Operate in predictable, defined contexts using standard, recognised techniques.
- T3.2 Work with limited autonomy within agreed and defined parameters.
- T3.3 Develop responsibility for their own learning.
- T3.4 Work effectively with others while meeting the required ethical and regulatory obligations involved.

Employment:

- E4.0 Demonstrate possession of the skills required for graduate employment in the areas of accounting and finance including the use of accounting and finance techniques, and information to make strategic decisions for the creation and maintenance of competitive advantage.
- E4.1 Identify the career specialism that reflects their interests and abilities, and the ability to recognise the need for further continuous professional development.
- E4.2 Understand careers pathways and the professional expectations of the behaviour required to achieve these.

Practical:

- P5.1 Demonstrate the acquisition of GSM London's Graduate Attributes and facilitate the application of these attributes in both academic and vocational contexts.
- P5.2 Demonstrate an understanding of the issues involved when working with and managing teams, and to be able to act appropriately to achieve successful outcomes.
- P5.3 Apply relevant concepts, principles, frameworks and techniques to clearly defined accounting and finance business problems.
- P5.4 Undertake research tasks with minimum guidance to investigate and critically comment on key concepts and current issues in accounting and finance.
- P5.5 Communicate effectively to explain accounting and finance issues and decision-making in a clear and concise manner.

PS7. Distinctive Features

The following provides a definitive and approved list of elements that may be used to both conceptualise and promote the market position of this programme:³

- The Accounting and Finance programme provides students with the opportunity to develop a critical view of the purpose, application and role of accounting and finance in a global organizational context or in their own businesses. Students will be confronted with critical issues in the area of accounting and finance, e.g. what is its role in sustainability, social accountability and globalization. This approach will equip the learner with the ability to be self-reflective about their discipline and its impact globally
- Throughout this course students will explore the latest developments in the field, and master the complex set of skills needed to embark on a career in accounting and finance.
- Students can get a head start by gaining credits during their studies that count towards a professional qualification. On graduation they will be eligible for exam exemptions from the Association of Chartered Certified Accountants (ACCA).
- Students can select study modules which maximise their exemptions or routes that provide them with business and academic skills such as consultancy projects or dissertations.
- The degree is designed to allow students to develop skills as relevant in the real world of business. There are modules which allow students to develop their work based learning experiences.
- Students will gain international technical and professional knowledge and the ability to apply it across sectors and industries. The case studies, skills and critique focus on the latest technical developments and debates will be a distinctive feature of the programme. This application of knowledge is gained through practical modules at

³ Recommended: "bullet points" to assist promotional use

level 4 and, depending on student choice, at levels 5 and 6. (*Appendix: outline of suggested topics for the level 5 project module*).

- The curriculum allows for a more dynamic and innovative approach to learning and teaching, combining classroom lectures with workshops, collaborative learning, e-learning through the combination of live webinars, audio and video recording of lectures, blended learning, and practical projects.
- The programme will be flexibly delivered: Standard (3 Years); Accelerated (2 Years); Extended Standard (4 Years); Extended Accelerated (3 Years); Part-time Standard (4 Years); Part-time Extended (5 Years 1 Semester) (*See Appendix: Programme Structure by Delivery Module.*)
- The accelerated mode allows students to enter the workplace more quickly and at a lower expense. This offers a considerable added value to the GSM London experience.
- The standard three-year model is for those students who favour a programme with a longer break between academic years.
- The extended programme allows student to obtain level 3 outcomes and build on them in a HE programme.
- The part-time format facilitates study alongside other commitments and skills and knowledge can be developed simultaneously.
- Supporting our students to develop distinctive GSM Graduate Attributes valued by employers (employability and professionalism; enterprise and innovation; critical thinking and scholarship; global citizenship and social responsibility) is an important feature of the student experience. These dimensions shape the design, content and delivery of our programmes and the extra-curricular portfolio on offer. Students are encouraged and supported to evidence and articulate their acquisition of these attributes.

PS8. Student Numbers

The following provides information that should act as a guide to assure the quality of the student experience, progression opportunities, and staff and resource planning:

Approximate minimum student numbers per stage = 15

Target student numbers per stage = 260

Approximate maximum student numbers per stage = No maximum at this point in time because additional numbers over target will be monitored over the recruitment cycle to ensure that student numbers can be managed.

PS9. Progression Route(s)

There are GSM London Masters level programmes which students can progress onto, please see the programme team for more details.

PS10. Admissions Criteria

Qualification(s) Required for Entry to this Programme:	Details:
<p>Level 2:</p> <p>-</p> <p>-</p>	<p>Level 2 qualifications are not suitable for entry onto the Bachelor degree programmes. However, applicants for entry onto the extended degree options are considered for entry with a qualification at Level 2: Please see the Bachelors' Extended Degree Programme Specification for further details.</p>
<p>Level 3: at least one of the following:</p> <p>-</p> <p>-</p>	<p><u>These are requirements for entry onto the Bachelor degrees only (excluding the extended degrees i.e. Year 0 entry)</u></p> <p>An applicant must normally be 18 years of age at the start of the programme and as a minimum must have obtained:</p> <ul style="list-style-type: none"> • 2 A Level passes (A-E/ minimum of 80 UCAS Tariff points) or successfully achieved 120 credits on the GSM London's Year 0 programme or equivalent <p><i>We accept overseas qualifications equivalent to those mentioned above. For further information contact your local British Council office or GSM London's International Advisors (+44 [0]208 5167 800 admissions@gsm.org.uk)</i></p> <ul style="list-style-type: none"> • If English is not the applicant's first language, proof of fluency through IELTS (minimum score 6.0 for degree programmes) or another accepted system must be provided. <p>Other qualifications may be considered (subject to approval by Plymouth University):</p> <ul style="list-style-type: none"> • Advanced Level Diploma:

<ul style="list-style-type: none"> - - - - - - 	<ul style="list-style-type: none"> • BTEC National Certificate/Diploma: • HNC/D: • VDA: AGNVQ, AVCE, AVS: • Access to HE or Year 0 provision: • International Baccalaureate: • Irish / Scottish Highers / Advanced Highers:
<p>Work Experience:</p>	<p>Applications from candidates who lack the normal course entry requirements are positively encouraged. In such cases, the Admissions Tutors must be satisfied that the applicant has the necessary potential, knowledge or experience and motivation to follow the course successfully. Candidates with non-standard qualifications will be invited to attend for interview.</p>
<p>Other non-standard awards or experiences:</p>	<p>Other non-standard awards or experiences are welcomed and these are assessed on an individual basis. Such awards could be other HE level awards. Where required, an interview may be necessary.</p>
<p>APEL / APCL⁴ possibilities:</p>	<p><u>Accreditation of prior learning</u></p> <p>Partial exemptions from an undergraduate programme may be obtained in accordance with the Academic Regulations dependent on the compatibility of previous study. Each case is considered on its own merit and will be, subject to the approval by Plymouth University.</p> <p>You may be required to provide an academic reference and/or personal statement.</p> <p>We will not normally consider APL's older than 3 years unless the applicant has a recent experiential learning that is directly related to the APL.</p>
<p>Interview / Portfolio requirements:</p>	<p>Interview(s) may be required by the admissions tutor.</p>
<p>Independent Safeguarding Agency (ISA) / Criminal Record Bureau (CRB) clearance required:</p>	<p>No</p>

⁴ Accredited Prior Experiential Learning and Accredited Prior Certificated Learning

PS11. Academic Standards and Quality Enhancement

The programme will follow Plymouth University's current annual monitoring process for partnership programmes to complete evaluation of and planning for maintaining and improving quality and standards.

Elements of this process include engaging with stakeholders. For this definitive document it is important to define:

Subject External Examiner(s):

The programme will have an external examiner who will provide a strategic overview of both the academic, practical and research elements of the programme. In addition, specialist external examiners will provide an oversight of specific modules. However, modules which fall under the management of another programme will be externally examined by examiners appointed to that programme and therefore will appear in the relevant programme specification. A full list of modules and department owners is available in the Operational Specification. Modules are grouped as below but are subject to change:

CLUSTER OF SUBJECT AREAS LEVEL 5 / 6 FOR EXTERNAL EXAMINERS

<u>SKILLS</u>	<u>CORPORATE REPORTING</u>	<u>MANAGEMENT ACCOUNTING</u>	<u>RESEARCH</u>	<u>ETHICS & GOVERNANCE</u>
Employability Skills	Financial Accounting and Reporting	Management Accounting and Performance Management	Evaluation and Reflection (Work based/related learning)	Audit and Assurance
Accounting & Finance for the Business Environment	Corporate and Business Law		Capstone / Dissertation or Consultancy Project	Principles of Taxation
	Financial Management		Research Methods	Taxation
	International Financial Reporting		Research and the Professional	
	Corporate Financial Management			

Additional stakeholders specific to this programme:

The following additional stakeholders are vital to the successful delivery of this programme:

Students: Engagement through programmes committee meetings, student liaison meetings, module evaluation questionnaires, students' perception questionnaires, and discussion forums.

Employers: Engagement through dialogue and consultation to facilitate a curriculum focused on employability; also through participation in employability events.

Graduates: Engagement through the Alumni community.

Academic communities: Engagement through academic partnerships; collaborative research; projects;

Professional bodies: The programme will work closely with the ACCA and other professional accounting bodies.

Accrediting bodies: Engagement through quality assurance of programme, appointment of external examiners, subject assessment panels and award boards, module evaluation questionnaires, students' perception questionnaires, programme monitoring and review and peer review.

Careers: The programme team will also work closely with the specialist career and learning advisors to enhance student employability.

Enterprise Hub: Students will be involved in the Enterprise Hub to give them the opportunity to work with employers and on student led projects as appropriate.⁵

⁵ i.e. students, graduates, employers, academic communities etc.

PS12. Programme Structure

The following provides the current structure diagram for this programme. It enables both full time and part time routes to be compared within a single diagram as well as any optional modules to be clearly indicated.

FHEQ Level: 4. For: BSc (Hons) Accounting and Finance				
F/T Route Year ⁶	P/T Route Year ⁷ <small>Error! Bookmark not defined.</small>	Core or Option Module ⁷	Credits ⁸	Module ⁹
1	1	Core	15	Academic Skills for Accountants (ASAC4002)
1	1	Core	15	IT Applications for Management Accounting (IAMA4035)
1	1	Core	15	Financial Accounting 1 (FACI4024)
1	1	Core	15	Management Accounting 1 (MCCI4036)
1	1	Core	15	Professional Skills for Accountants (PSAC4049)
1	1	Core	15	Financial Accounting 2 (FAII4025)
1	2	Core	15	IT Applications for Financial Accounting (IAFA4034)
1	2	Core	15	Management Accounting 2 (MCII4037)

FHEQ Level: 5. For: BSc (Hons) Accounting and Finance				
---	--	--	--	--

⁶ Enter: "1, 2, 3, 4 or No F/T (or P/T) Route"

⁷ Enter: "Core, Option Any Mix, Option Choice A, Option Choice B, Option Choice C, Option Choice D or Option Choice E (please ensure options are identified in a linked fashion)"

⁸ Enter: "10 Autumn, 10 Spring, 20, 30 or 40 (10 credit modules are an exception to Plymouth University regulations)"

⁹ Enter: the module code and title

F/T Route Year ¹⁰	P/T Route Year ¹¹ <small>Error! Bookmark not defined.</small>	Core or Option Module ¹¹	Credits ¹²	Module ¹³
2	2	Core	15	Employability Skills (EMSK5012)
2	2	Core	15	Financial Accounting and Reporting (FAAR5019)
2	2	Core	30	Corporate and Business Law (CBLA5004)
2	3	Core	15	Financial Management (FIMA5020)
2	3	Core	15	Principles of Taxation (PTAX5037)
2	3	Elective	30	Management Accounting and Performance Management (MAPM5029)
2	3	Elective	30	Evaluation and Reflection (Work Based/Related Learning) (EVRE50171-H)

FHEQ Level: 6. For: BSc (Hons).				
F/T Route Year ¹⁴	P/T Route Year ¹⁵ <small>Error! Bookmark not defined.</small>	Core or Option Module ¹⁵	Credits ¹⁶	Module ¹⁷
3	4	Core	15	Accounting and Finance for the Business Environment (AFBE6001)
3	3	Core	30	International Financial Reporting (IFRE6029)
3	4	Elective Option A	15	Research Methods (RMET6053)
3	4	Elective Option B	15	Research and the Professional (RPRO6050)
3	4	Elective Any Mix	30	Capstone/Dissertation or Consultancy Project (CAPP6004-H)

¹⁰ Enter: "1, 2, 3, 4 or No F/T (or P/T) Route"

¹¹ Enter: "Core, Option Any Mix, Option Choice A, Option Choice B, Option Choice C, Option Choice D or Option Choice E (please ensure options are identified in a linked fashion)"

¹² Enter: "10 Autumn, 10 Spring, 20, 30 or 40 (10 credit modules are an exception to Plymouth University regulations)"

¹³ Enter: the module code and title

¹⁴ Enter: "1, 2, 3, 4 or No F/T (or P/T) Route"

¹⁵ Enter: "Core, Option Any Mix, Option Choice A, Option Choice B, Option Choice C, Option Choice D or Option Choice E (please ensure options are identified in a linked fashion)"

¹⁶ Enter: "10 Autumn, 10 Spring, 20, 30 or 40 (10 credit modules are an exception to Plymouth University regulations)"

¹⁷ Enter: the module code and title

3	4	Elective Any Mix	30	Taxation (TAXA6065)
3	4	Elective Any Mix	30	Audit and Assurance (AUAS6002)
3	4	Elective Any Mix	30	Corporate Financial Management (COFM6006)

* See Appendix: Programme Map for run semesters.

PS8. Exposition and Mapping of Learning Outcomes, Teaching & Learning and Assessment

Developing graduate attributes and skills, at any level of HE, is dependent on the clarity of strategies and methods for identifying the attributes and skills relevant to the programme and the where and how these are operationalized. The interrelated factors of Teaching, Learning and Assessment and how these are inclusive in nature are fundamentally significant to these strategies and methods, as are where and how these are specifically distributed within the programme.

Ordered by graduate attributes and skills, the following table provides a map of the above plus an exposition to describe and explain the ideas and strategy of each. Therefore, subsequent to the initial completion for approval, maintenance of this table as and when programme structure changes occur is also important:

Level: 4					
Definitions of Graduate Attributes and Skills Relevant to this Programme	Teaching and Learning Strategy / Methods	Prog Aims	Prog intended Learning Outcomes	Range of Assessments	Related <u>Core</u> Modules
<p>Knowledge / Understanding:</p> <p>For this bachelor level programme the following has been guided by FHEQ Descriptors level 4</p>					

<p>QAA Subject benchmarks (Accounting) 2007.¹⁸ By the end of this level of this programme the students will be able to demonstrate for: A threshold pass:</p> <p>A basic knowledge and understanding of some of the contexts in which accounting operates.</p> <p>Demonstrate a basic knowledge, understanding and an ability to use the current technical language to describe practices of accounting and an ability to apply them in simple structured situations from given data generated for the purpose.</p>	<p>Primary: Lectures to give overview and context. Practical engagement in workshop/seminar sessions in a business context, understanding of fundamental concepts and application of techniques.¹⁹</p> <p>Secondary/Supplementary: Electronic and computer-based communication and learning such as live webinars, recorded audio and video lectures.</p>	<p>A1²⁰</p>	<p>K1.0 K1.1 K1.3.²⁰</p>	<p>* Reports, presentations, technical questions, interpretation and examinations.²¹</p>	<p>Financial Accounting 1, Financial Accounting 2, Management Accounting 1, Management Accounting 2, Academic Skills for Accountants, Professional Skills for Accountants,</p>
<p>An exposition for embedding Knowledge and Understanding through Teaching & Learning and Assessment at this level of the programme: The programme's focus on practice across all the modules ensures that knowledge and understanding are embedded in the technical as well as the academic elements of the programme. The assessment strategies focus on practice and the business context.</p>					
<p>Cognitive and Intellectual Skills:</p> <p>For this bachelor level programme the following has been guided by FHEQ Descriptors level 4 QAA Subject benchmarks (Accounting)</p>					

¹⁸ Enter: "For this sub-bachelor level programme the following has been informed by the Foundation Degree Qualification Benchmark (FDQB), as well as QAA Subject Benchmark(s)" or "For this bachelor level programme the following has been guided by the QAA Honours Degree Subject Benchmark(s)" or "For this post-graduate taught level programme the following is guided by the QAA Master's Degree Level Subject Benchmark(s)"

¹⁹ List strategy/methods (i.e. lecs, tuts, guided ind study etc.)

²⁰ Refer to relevant numbered aim(s) or LO(s) [as appropriate]

²¹ List the range of assessments most relevant to test these

<p>2007. By the end of this level of this programme the students will be able to demonstrate for: A threshold pass:</p> <p>Core numeracy skills, including the ability to manipulate financial and other numerical data and to appreciate statistical concepts at an appropriate level.</p>	<p>Primary: Lectures to give overview and context. Practical engagement in workshop/seminar sessions in a business context, understanding of fundamental concepts and application of techniques</p> <p>Secondary/Supplementary: Self-directed practice to improve technical skills. Reading to improve knowledge of business context.</p>	A2	C2.0 C2.1 C2.2	* Reports, presentations, practice, interpretation and examinations.	Financial Accounting 1, Financial Accounting 2, Management Accounting 1, Management Accounting 2, Academic Skills for Accountants, Professional Skills for Accountants,
<p>An exposition for embedding Cognitive and Intellectual Skills through Teaching & Learning and Assessment at this level of the programme: A key aim of the programme is to equip students with business awareness as well as the critical skills to make decisions in a business context and to reflect on and evaluate those decisions in a fast-changing business environment. By embedding and practicing critical intellectual skills, students are encouraged to remain up-to-date as well as critically engaged, developing informed, critical perspectives that the Accounting and Finance sector requires.</p>					
<p>Key Transferable Skills:</p> <p>For this bachelor level programme the following has been guided by FHEQ Descriptors level 4 QAA Subject benchmarks (Accounting) By the end of this level of this programme the students will be able to demonstrate for: A threshold pass:</p> <p>Core communication skills including the ability to present quantitative and qualitative information.</p>	<p>Primary: Lectures to give overview and context. Practical engagement in workshop/seminar sessions presenting and communicating accounting and finance information in a business context.</p>	A3.	T3.0 T3.1 T3.2 T3.3 T3.4.	* Presentations, role play, report writing and examinations.	Professional Skills for Accountants,

	Secondary/Supplementary: Self-directed practice to improve communication skills.				
<p>An exposition for embedding Key Transferable Skills through Teaching & Learning and Assessment at this level of the programme: The focus on practice as well as the business context ensures that students are developing technical competencies alongside business and communication skills. The assessment strategy of object and commentary and/or presentation ensures students engage with the full range of skills necessary for both academic and professional work.</p>					
<p>Employment Related Skills:</p> <p>For this bachelor level programme the following has been guided by FHEQ Descriptors level 4 QAA Subject benchmarks (Accounting) By the end of this level of this programme the students will be able to demonstrate for: A threshold pass:</p> <p>Core skills in the use of communications and information technology in acquiring, analysing and communicating information (currently these skills include the use of spreadsheets, word processing software, online databases)</p> <p>An ability to work in groups, and other interpersonal skills, including oral as well as written presentation skills.</p>	<p>Primary: Practice IT lab sessions. Practical engagement in workshop/seminar sessions presenting and communicating accounting and finance information in a business context. Secondary/Supplementary: Self- practice to improve Skills.</p>	<p>A3 A4 A5</p>	<p>E4.0 E4.2.</p>	<p>* Practical IT based preparation, application and presentation of accounting information in a business context, group work, Presentations and examinations.</p>	<p>IT Applications for Management Accounting, Management Accounting 1and 2, Financial Accounting 1 and 2, IT Applications for Financial Accounting,</p>
<p>Practical Skills:</p> <p>For this bachelor level programme the following has been guided by FHEQ Descriptors level 4</p>					<p>Academic Skills for Accountants,</p>

<p>QAA Subject benchmarks (Accounting)</p> <p>By the end of this level of this programme the students will be able to demonstrate for: A threshold pass:</p> <p>The ability to analyse and draw reasoned conclusions concerning structured and, to a more limited extent, unstructured problems from a given set of data and from data which must be acquired by the student.</p> <p>The ability to present quantitative and qualitative information, together with analysis, argument and commentary, in a form appropriate to the intended audience</p>	<p>Primary: Lectures and practice based workshops</p> <p>Secondary/Supplementary: Self- practice to improve Skills.</p>	<p>A4 A5.</p>	<p>P5.0 P5.1 P5.2 P5.4.</p>	<p>* Practice case studies oral and written analysis/commentary (individual and group work) and examinations.</p>	<p>Professional Skills for Accountants, IT Applications for Management Accounting, IT Applications for Financial Accounting,</p>
<p>An exposition for embedding Practical Skills through Teaching & Learning and Assessment at this level of the programme: This level features academic and professional skills and students will also attend employability seminars and workshops in addition to other modules, which provide relevant intellectual content designed to enhance students' employability skills.</p>					

Level: 5

Definitions of Graduate Attributes and Skills Relevant to this Programme	Teaching and Learning Strategy / Methods	Prog Aims	Prog intended Learning Outcomes	Range of Assessments	Related <u>Core</u> Modules
<p>Knowledge / Understanding:</p> <p>Choose an item. For this bachelor level programme the following has been guided by FHEQ Descriptors level 5</p> <p>QAA Subject benchmarks (Accounting)</p> <p>By the end of this level of this programme the students will be able to demonstrate for: A threshold pass: Use of current technical language and practices of accounting (for example, recognition, measurement and disclosure in financial statements, managerial accounting, auditing, taxation) in a specified socio-economic domain.</p>	<p>Primary: Lectures to give context and knowledge. Practical engagement in workshop/seminar sessions to focus on detailed understanding and application in a business context, Secondary/Supplementary: Electronic and computer-based communication and learning such as live webinars, recorded audio and video lectures. Self-directed practice to improve technical skills.</p>	<p>A1.</p>	<p>K1.0²⁰ K1.1 K1.2 K1.3</p>	<p>* * Reports, presentations, technical questions and interpretation and written analysis/commentary in a business context and examinations.</p>	<p>Financial Accounting and Reporting. Corporate and Business Law. Financial Management. Principles of Taxation.</p>

An exposition for embedding Knowledge and Understanding through Teaching & Learning and Assessment at this level of the programme:
 At Level 5 students engage with current technical language, its use and application in the practice of accounting and finance in business. This focus informs the challenges and case studies that the students engage with in their practice, ensuring a tight connection between practice and the business environment.

Cognitive and Intellectual Skills:

Choose an item.
 For this bachelor level programme the following has been guided by FHEQ Descriptors level 5

QAA Subject benchmarks (Accounting)

By the end of this level of this programme the students will be able to demonstrate for:
 A threshold pass:

The ability to locate, extract and analyse data from multiple sources, including the acknowledgement and referencing of sources

Primary:
 Lecture and workshop/seminar sessions engaging with relevant technical practice and conceptual literature.

Secondary/Supplementary:
 Self-directed study.

A2.

C2.0
 C2.2
 C2.3.

* Question practice and commentary.
 Interpretation and presentation of results related to a live business context and examinations.

Financial Accounting and Reporting.

 Corporate and Business Law.

 Financial Management.

 Principles of Taxation.

An exposition for embedding Cognitive and Intellectual Skills through Teaching & Learning and Assessment at this level of the programme:

At Level 5, students connect their academic and practice to case studies and scenarios. This grounding is designed to test their technical practice, intellectual as well as practical skills, build a portfolio of cognitive skills.

Key Transferable Skills:

Choose an item.
For this bachelor level programme the following has been guided by FHEQ Descriptors level 5

QAA Subject benchmarks (Accounting)

By the end of this level of this programme the students will be able to demonstrate for:
A threshold pass:

A capacity for independent and self-managed learning. Use of techniques and information to make strategic decisions in a business context.

Primary:
Lecture and workshop sessions focused on practice and decision making skills.

Secondary/Supplementary:
Self-managed practice and learning.

A3.

T3.0
T3.1
T3.2
T3.3
T3.4.

* Practice evidence-based decision-making using case studies and scenarios.

Practical oral and written analysis/commentary
* Presentation and examinations.

Employability Skills.
Financial Accounting and Reporting.

An exposition for embedding Key Transferable Skills through Teaching & Learning and Assessment at this level of the programme:

At Level 5, the study and use of case studies and scenarios in self-managed groups forms a space where students are required to transfer their technical and academic skills into a business context. This serves to connect concepts with practice in a contemporary business context.

<p>Employment Related Skills:</p> <p>Choose an item. For this bachelor level programme the following has been guided by FHEQ Descriptors level 5</p> <p>QAA Subject benchmarks (Accounting)</p> <p>By the end of this level of this programme the students will be able to demonstrate for: A threshold pass:</p> <p>The development of the qualities and transferable skills necessary for employment within accounting and finance, including the awareness of personal responsibility and professional codes of conduct.</p>	<p>Primary: Lecture and workshop sessions focused on practice and decision-making skills.</p> <p>Secondary/Supplementary: Self-managed practice and learning.</p>	<p>A3 A4 A5</p>	<p>E4.0 E4.1 E4.2</p>	<p>Practice evidence based decision making using case studies and scenarios.</p> <p>Practical oral and written analysis/commentary * Presentation and examinations.</p>	<p>* Employability Skills</p>
<p>An exposition for embedding Employment Related Skills through Teaching & Learning and Assessment at this level of the programme: Practical skills are developed throughout the level through activities such as simulations, projects, analysis and evaluation, group and team working.</p>					

<p>Practical Skills:</p> <p>Choose an item. For this bachelor level programme the following has been guided by FHEQ Descriptors level 5</p> <p>QAA Subject benchmarks (Accounting)</p> <p>By the end of this level of this programme the students will be able to demonstrate for: A threshold pass:</p> <p>Key skills, such as team-working, decision making, management, and interpersonal and communication skills with the ability to adapt to a range of situations, audiences, and degrees of complexities.</p> <p>The presentation of quantitative and qualitative information, together with analysis, argument and commentary.</p>	<p>Primary: Lecture and workshop sessions focused on practice and decision-making skills.</p> <p>Secondary/Supplementary: Self-managed practice and learning.</p>	<p>A4 A5</p>	<p>P5.0 P5.1 P5.2 P5.3 P5.4.</p>	<p>* Practice evidence-based decision-making using case studies and scenarios.</p> <p>Practical oral and written analysis/commentary * Presentation and examinations.</p>	<p>* Employability Skills * Financial Accounting and Reporting</p>
<p>An exposition for embedding Practical Skills through Teaching & Learning and Assessment at this level of the programme: At Level 5, students are given the opportunity to extend their practical knowledge. This is achieved not only within the context of wider study and research but also in the light of a Live project. Here, practice extends from the laboratory into the seminar room and then into wider society while also feeding back into those seminars and computer labs.</p>					

Level: 6					
Definitions of Graduate Attributes and Skills Relevant to this Programme	Teaching and Learning Strategy / Methods	Prog Aims	Prog intended Learning Outcomes	Range of Assessments	Related <u>Core</u> Modules
<p>Knowledge / Understanding:</p> <p>Choose an item. For this bachelor level programme the following has been guided by FHEQ Descriptors level 6 QAA Subject benchmarks (Accounting)</p>					

<p>By the end of this level of this programme the students will be able to demonstrate for: A threshold pass: Understanding contemporary theories and empirical evidence concerning accounting in at least one of its contexts (for example, accounting and capital markets, accounting and the firm, accounting and the public sector, accounting and society, accounting and sustainability) and the ability to critically evaluate such theories and evidence.</p>	<p>Primary: Lectures to give context, knowledge and engage with the relevant literature. Practical engagement in workshop/seminar sessions to focus on detailed understanding and application in a business context.</p> <p>Secondary/Supplementary: Electronic and computer-based communication and learning such as live webinars, recorded audio and video lectures. Self-directed practice to improve technical skills.</p>	<p>A1.</p>	<p>K1.0²⁰ K1.2 K1.3 K1.4</p>	<p>* Academic Essay Reports, presentations, technical questions and interpretation and written analysis/commentary in a business context and examinations *</p>	<p>* Accounting and Finance for the Business Environment * International Reporting</p>
<p>An exposition for embedding Knowledge and Understanding through Teaching & Learning and Assessment at this level of the programme: At Level 6 students are taking their knowledge and understanding of the current situation and looking towards the future. The modules and the dissertation encourage students to build on their earlier learning and practice-research to develop strategies for future development, research or work.</p>					
<p>Cognitive and Intellectual Skills:</p> <p>Choose an item. For this bachelor level programme the following has been guided by FHEQ Descriptors level 6 QAA Subject benchmarks (Accounting)</p>					

<p>By the end of this level of this programme the students will be able to demonstrate for: A threshold pass: An ability to think critically and deploy accurately established techniques of analysis and enquiry within accounting and finance in an international environment.</p>	<p>Primary: Lecture and workshop/seminar sessions engaging with relevant technical practice and conceptual literature.</p> <p>Secondary/Supplementary: Self-directed study.</p>	<p>A2.</p>	<p>C2.0 C2.1 C2.2 C2.3 C2.4</p>	<p>* Academic Essay * Interpretation and presentation of results related to a live business context and examinations.</p>	<p>* Accounting and Finance for the Business Environment</p>
<p>An exposition for embedding Cognitive and Intellectual Skills through Teaching & Learning and Assessment at this level of the programme: At Level 6 students are expected to be able to harness the intellectual skills developed at previous levels and combine these with discussion and exploration of emerging trends. Modules at Level 6 provide the tools for that development.</p>					
<p>Key Transferable Skills:</p> <p>Choose an item. For this bachelor level programme the following has been guided by FHEQ Descriptors level 6 QAA Subject benchmarks (Accounting)</p>					<p>* Accounting and Finance for the Business Environment * International Financial Reporting.</p>

<p>By the end of this level of this programme the students will be able to demonstrate for: A threshold pass:</p> <p>The application of the concepts, principles and techniques learned to review, consolidate, extend and apply knowledge and understanding, to decision-making and projects relevant to business.</p> <p>Critical evaluation of concepts, principles, and techniques and data, making judgements and decisions, and framing appropriate questions to achieve a solution or range of solutions.</p> <p>Communicate information, ideas, problems and solutions to business, regulatory and social audiences.</p>	<p>Primary: Lecture and workshop sessions focused on practice and decision making and critical evaluation skills.</p> <p>Secondary/Supplementary: Self-managed practice and learning</p>	<p>A3.</p>	<p>T3.0 T3.1 T3.2 T3.3 T3.4.</p>	<p>* Reports, presentations, projects, and examinations.</p>	
<p>An exposition for embedding Key Transferable Skills through Teaching & Learning and Assessment at this level of the programme: The development and application of accounting, financial and management skills relevant to several industries and multiple sectors through projects, critical analysis and evaluation, and problem-solving.</p>					

<p>Employment Related Skills:</p> <p>Choose an item. For this bachelor level programme the following has been guided by FHEQ Descriptors level 6</p> <p>QAA Subject benchmarks (Accounting)</p> <p>By the end of this level of this programme the students will be able to demonstrate for: A threshold pass:</p> <p>The development of the qualities and transferable skills necessary for employment within accounting and finance, which requires the exercise of initiative and personal responsibility, decision-making in complex and unpredictable contexts, and the learning ability needed to undertake appropriate life-long learning as a professional in accounting and finance.</p>	<p>Primary: Lecture and workshop sessions focused on practice and decision-making skills.</p> <p>Secondary/Supplementary: Self-managed practice and learning.</p>	<p>A3 A4 A5</p>	<p>E4.0 E4.1 E4.2.</p>	<p>Practice evidence based decision making using case studies and scenarios.</p> <p>Practical oral and written analysis/critical commentary Presentation and examinations.</p>	<p>* Accounting and Finance for the Business Environment, * International Financial Reporting</p>
<p>An exposition for embedding Employment Related Skills through Teaching & Learning and Assessment at this level of the programme: The embedding of employment related skills through project and business modules supported by practical activities across the level including access to employability seminars, guest speakers, and engagement with the profession that deliver a higher level development and assessment of students' readiness for the workplace.</p>					

<p>Practical Skills:</p> <p>Choose an item. For this bachelor level programme the following has been guided by FHEQ Descriptors level 6</p> <p>QAA Subject benchmarks (Accounting)</p> <p>By the end of this level of this programme the students will be able to demonstrate for: A threshold pass:</p> <p>The ability to locate their role and purpose within poorly defined, and/or flexible, and/or complex contexts requiring a level of autonomy.</p> <p>Key skills such as team-working, decision making, and leadership, setting criteria for, and being effective in professional and interpersonal communication in a wide range of situations.</p>	<p>Primary: Primary: Lecture and workshop sessions focused on practice and decision making skills.</p> <p>Secondary/Supplementary: Self-managed practice and learning.</p>	<p>A4 A5.</p>	<p>P5.0 P5.1 P5.2 P5.3 P5.4.</p>	<p>* Practice evidence-based decision-making using case studies and scenarios.</p> <p>Practical oral and written analysis/commentary * presentation and examinations</p>	<p>Accounting and Finance for the Business Environment</p> <p>International Financial Reporting</p>
<p>An exposition for embedding Practical Skills through Teaching & Learning and Assessment at this level of the programme: Practical skills are developed at the level through activities such as simulations, projects, analysis and evaluation, group and team working.</p>					

PS14. Work Based/Related Learning

WBL is an essential element of Foundation Degrees and therefore needs to be detailed here. However, there should be an employability focus for all HE programmes, through at least Work Related Learning. Therefore, the following section is applicable to all programmes:

Level: 4					
WBL/WRL Activity:	Logistics	Prog Aim	Prog Intended LO	Range of Assessments	Related Core Module(s)
Employer site visit Guest talks	Some activities will take place on campus while others may take place at other locations. Activities outside of the GSM London's sites will be appropriately planned to ensure that students have the opportunity to attend and that all appropriate safety recommendations are fully adhered to.	A1; A3; A4	K1.0; K1.2; K.14; E4.1	Design and Implementation of projects, evaluation, reflection, multiple choice tests, longer tests, exams, essays, presentations and seminar performances.	Academic Skills for Accountants, IT Applications for Management Accounting, Financial Accounting 1, Management Accounting 1, Professional Skills for Accountants, Financial Accounting 2, IT Applications for Financial Accounting, Management Accounting 2,
<p>An exposition to explain this map: Students at this level will be involved in a number of activities through the delivery of the modules aimed at exposing them to the workplace. These will be delivered through simulations via presentations, employer site visits and varying assessment tools.</p>					
Level: 5					
WBL/WRL Activity:	Logistics	Prog Aim	Prog Intended LO	Range of Assessments	Related Core Module(s)
Project	Some activities will take	A1; A2; A3; A4; A5	K1.0; K1.2; K.14;	Design and	Employability Skills,

Employer site visit	place on campus while others may take place at other locations. Activities outside of the School's sites will be appropriately planned to ensure that students have the opportunity to attend and that all appropriate safety recommendations are fully adhered to.		C2.2; C2.3; C2.4; T3.0; T3.1; T3.2; T3.3; T3.4; E4.0; E4.1; E4.2; P5.0; P5.1; P5.2; P5.3; P5.4	Implementation of projects; evaluation; reflection; multiple choice tests, longer tests, exams, essays, presentations and seminar performances.	Financial Accounting and Reporting, Financial Management, Corporate and Business Law, Principles of taxation,
Work-based learning					
Guest talks					

An exposition to explain this map:

Students at this level will be involved in the project design and implementation module (including work placement) alongside the project evaluation and reflection module (including work placement evaluation and career planning). This is intended to provide them with the maximum exposure to work-based learning.

Level: 6					
WBL/WRL Activity:	Logistics	Prog Aim	Prog Intended LO	Range of Assessments	Related Core Module(s)
Project	Some activities will take place on campus while others may take place at other locations. Activities outside of the GSM London's sites will be appropriately planned to ensure that students have the opportunity to attend and that all	A1; A2; A3; A4; A5	K1.0; K1.2; K.14; C2.2; C2.3; C2.4; T3.0; T3.1; T3.2; T3.3; T3.4; E4.0; E4.1; E4.2; P5.0; P5.1; P5.2; P5.3; P5.4	Design and Implementation of projects, evaluation, reflection, multiple choice tests, longer tests, exams, essays, presentations and seminar performances.	Accounting and Finance for the Business Environment, International Financial Reporting,
Employer site visit					
Work-based learning					
Guest talks					

	appropriate safety recommendations are fully adhered to.				
<p>An exposition to explain this map:</p> <p>Students at this level could be involved in the Capstone project module (which focuses on dissertation / consultancy project / work-based learning). Students could also be involved with the project and risk management module, and the health and safety module which provide further exposure to activities in the workplace. These are intended to provide students with the maximum exposure to work-based learning.</p>					

Appendix: Programme Structure by Delivery Mode

Full Time modes

Academic Year	Semester	Extended Standard (4 Years)		Standard (3 Years)		Extended Accelerated (3 Years)		Accelerated (2 Years)	
		Level	Module Credits	Level	Module Credits	Level	Module Credits	Level	Module Credits
Year 1	1	Year 0	60	Level 4	60	Year 0	60	Level 4	60
	2		60		60		60		
	3								
Year 2	4	Level 4	60	Level 5	60	Level 4	60	Level 5	60
	5		60		60		60		
	6								
Year 3	7	Level 5	60	Level 6	60	Level 6	60		
	8		60		60		60		
	9								
Year 4	10	Level 6	60						
	11		60						
	12								

Part Time modes

Academic Year	Semester	Extended (5 Years)		Standard (4 Years)		Academic Year		
		Level	Module Credits	Level	Module Credits			
Year 1	1	Year 0	30	Level 4	30	Year 1		
	2		30		30			
	3		30		30			
Year 2	4		Level 4		30	Level 5	30	Year 2
	5	30		30				
	6	30		30				
Year 3	7	Level 5		30	Level 6		30	Year 3
	8			30			30	
	9			30			30	
Year 4	10			Level 6			30	
	11		30			30		
	12		30			30		
Year 5	13		Level 6			30		
	14			30				
	15			30				
Year 6	16					30		
	17							
	18							

Appendix: Matching of modules to the relevant SEEC Level Descriptors

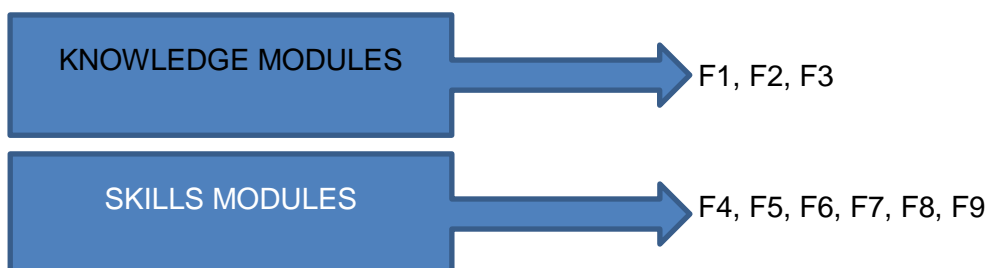
MODULES / SEEC DESCRIPTORS	A	B	C	D	E	F	G	H	I	J	K	L	M
STAGE 1 – HE LEVEL 1													
Academic Skills for Accountants	X		X		X				X			X	X
IT Applications for Management Accounting	X	X	X		X				X				
Financial Accounting 1	X		X		X				X	X			
Management Accounting 1	X	X	X	X	X		X	X	X				X
Professional Skills for Accountants	X	X	X		X				X			X	X
Financial Accounting 2	X	X	X	X	X				X		X		
IT Applications for Financial Accounting	X	X	X		X				X				
Management Accounting 2	X	X	X	X	X		X	X	X	X	X		X
STAGE 2 – HE LEVEL 2													
Employability Skills	X	X	X	X				X	X	X		X	X
Financial Accounting and Reporting	X		X	X	X	X	X	X	X				X
Financial Management	X	X	X	X	X	X	X	X	X	X	X		X
Corporate and Business Law	X	X	X	X	X	X	X	X	X	X	X		X
Principles of taxation	X	X	X	X	X	X	X	X	X	X	X		
Management Accounting and Performance Management	X	X	X	X	X	X	X	X	X	X	X	X	X
Evaluation and Reflection (Work Based/Related Learning)	X	X	X	X	X	X	X	X	X	X	X	X	X
STAGE 3 – HE LEVEL 3													
Accounting and Finance for the Business Environment	X		X	X	X	X	X	X	X	X	X		
International Financial Reporting	X		X	X	X	X	X	X	X		X		X
Research Methods	X		X	X	X	X	X	X	X	X	X	X	X
Research and the Professional	X	X	X	X	X	X	X	X	X	X	X	X	X
Capstone/Dissertation or Consultancy Project	X	X	X	X	X	X	X		X	X	X		
Taxation	X	X	X	X	X	X	X		X		X		
Audit and Assurance	X	X	X	X	X	X	X	X	X	X	X	X	X
Corporate Financial Management	X	X	X	X	X	X	X	X	X	X	X		X

Appendix: ACCA Mapping scheme with GSM Modules

Fundamental Level

Paper	ACCA Title	BSC Accounting & Finance
F1	Accountants in Business	Academic Skills for Accountant (ASAC4002)/ Professional Skills for Accountants (PSAC4049)
F2	Management Accounting	Management Accounting 1 & 2 (MCCI4036) (MCII4037)
F3	Financial Accounting	Financial Accounting 1 & 2 (FACI4024) (FAII4025)
F4	Corporate Business & Law	Corporate & Business Law (CBLA5004)
F5	Performance Management	Management Accounting & Performance Management (MAPM5029)
F6	Taxation	Taxation (TAXA6065)/ Principles of Taxation (PTAX5037)
F7	Financial Reporting	Financial Accounting & Reporting (FAAR5019) International Financial Reporting (IFRE6029)
F8	Audit & Assurance	Audit & Assurance (AUAS6002)
F9	Financial Management	Financial Management (FIMA5020) & Corporate Financial Management (COFM6006)

**Please refer to page 3 for further information on exemptions from ACCA*



Appendix: Level 5: Project Outline (EVRE50171)

Outline of suggested project topics for the Level 5 project

Two scenarios can be created within the department:

The first scenario will be for students who prefer finance so they will be required to create an investment portfolio on any five FTSE 100 companies and follow their share price fluctuations by doing a fundamental analysis.

The second scenario will be for accounting students, who will be asked to look at an SME or Charity and to help them with the auditing process.

Project Input and Main Focus	Development Process	Employability and Professionalism Output
Accounting software	Provides thorough understanding of relevant accounting software that assist in the preparation and presentation of the financial statement. This includes sage, SAP, quickbooks, Acumatica Financial Suite, AccuFund Accounting Suite, AccountExact, Abra Payroll.	Students will be able to input financial data into the software and run relevant analysis.
Costing Products/Services	Provides a practical approach on the costing of products and services in order to meet the organisational strategy.	Students will enhance their understanding of different strategies in costing and how these strategies meet the organisation's competitive advantage.
Budgets preparation	Provides a practical framework on how to prepare and analyse operational budgets.	Students will be in position to consolidate their understanding of the operational budgets and how this fits within the organisational long term strategy.
Preparation of End Year Financial Statements Using Accounting software	Focuses on building the theoretical skills in the preparation, presentation and analysis of the financial statement.	Students will be in a position to embed their knowledge and skills from costing to the preparation and presentation of the year-end financial statement. They will also be able to interpret how the organisation meets different stakeholders' objectives.

Appendix: Employability Skills

The skills modules will include a combination of skills based elements and subject based elements. The Learning and Skills Department are working alongside subject specialists to ensure students receive a balance of generic skills with skills relevant to their chosen discipline. Indicative examples of skills are outlined below. More detailed schemes of work are available for each student within the individual module handbooks each semester.

Employability Skills (Level 5)

Examples of Skills Based Element	Examples of Subject Based Element
Interview Skills	Recruitment variations across the accounting & finance sector.
Digital Skills	Digital skills will be enhanced in subjects like 'IT Applications for Financial Accounting' and 'IT Applications for Management Accounting'.
CV Building	GSM's employability consultants will be available for one-on-one clinics.
Exploring and Evaluating Career Paths/ Opportunities	Internships, participation of guest speakers and practitioners will be utilised.
Employment Action Plan	Employability consultants to assist in career path mapping exercises and production of professional CVs.

Appendix: Programme Map

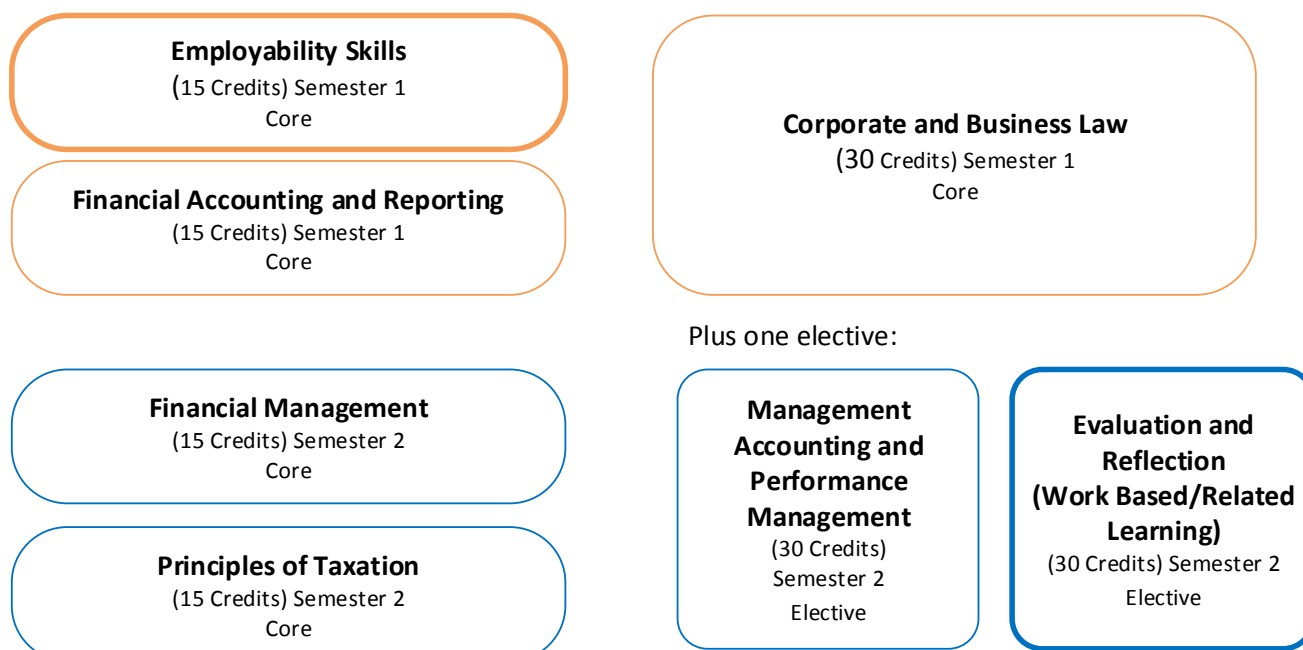
BSc (Hons) Accounting and Finance

Level 4: Certificate of Higher Education (120 Credits)

KEY	
Orange	Semester 1
Blue	Semester 2
Bold line	Shared module
Thin line	Unique module



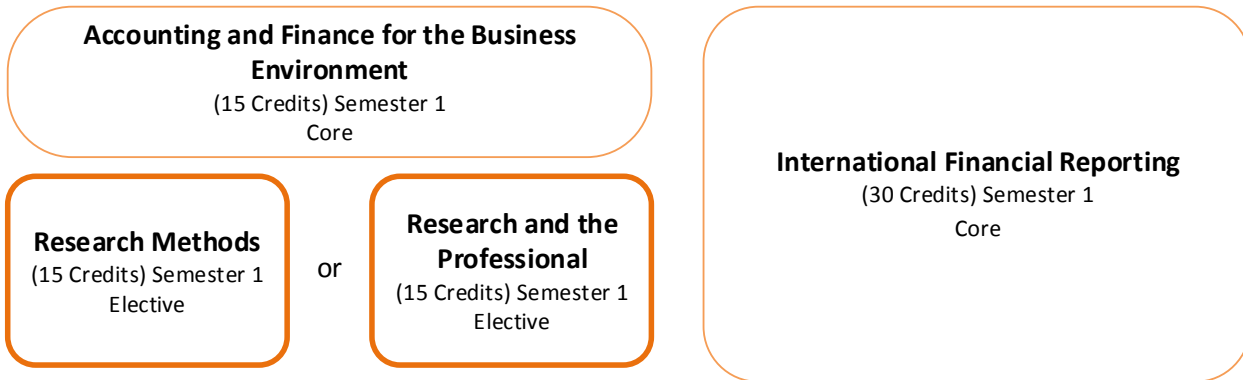
Level 5: Diploma of Higher Education (120 Credits)



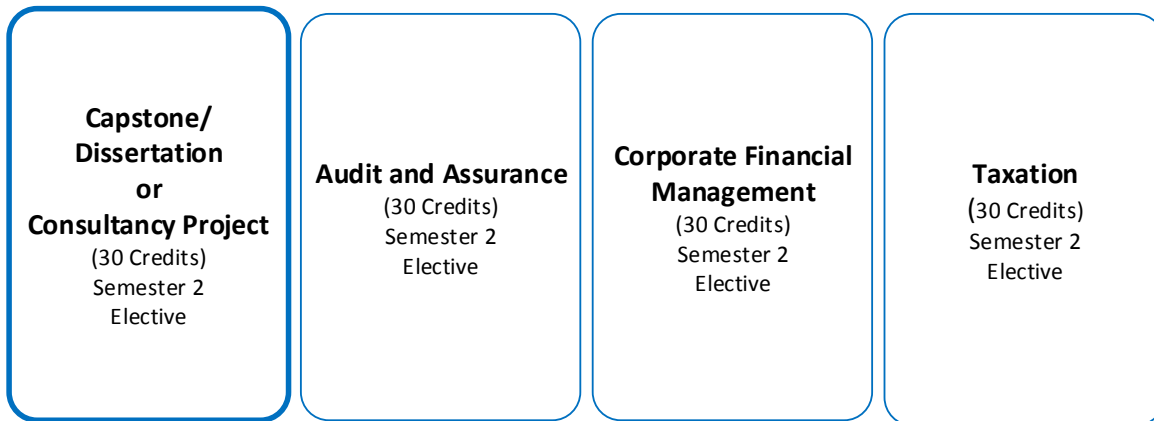
BSc (Hons) Accounting and Finance

Level 6 (120 Credits)

KEY
Orange - Semester 1
Blue - Semester 2
Bold line - Shared module
Thin line - Unique module



Plus two electives:



Appendix: Summary of Programme Assessments (Including Indicative Content)
BSc (Hons) Accounting and Finance

Module	Credits	Level	Semester	Core/Elective	Exam	Coursework	Practical
Academic Skills for Accountants	15	4	1	Core		100% Indicative Content: Portfolio	
IT Applications for Management Accounting	15	4	1	Core		100% Indicative Content: Report 2000 words	
Financial Accounting 1	15	4	1	Core	50% Indicative Content: Written exam - 2 hour	50% Indicative Content: Report 2000 words	
Management Accounting 1	15	4	1	Core	50% Indicative Content: Written exam - 2 hour	50% Indicative Content: Report 2000 words	
Professional Skills for Accountants	15	4	2	Core		100% Indicative Content: Portfolio	
IT Applications for Financial Accounting	15	4	2	Core		100% Indicative Content: Project Output – Sage 50 exercise	
Financial Accounting 2	15	4	2	Core	50% Indicative Content: Written exam - 2 hours exam	50% Indicative Content: Portfolio	
Management Accounting 2	15	4	2	Core	50% Indicative Content: 2 hour exam	50% Indicative Content: Report 2000 words	
Employability Skills	15	5	1	Core		100% Indicative Content: Written assignment- 30% journal entries 3x 200 words each (70%) critical reflection 900 words	
Financial Accounting and Reporting	15	5	1	Core	50% Indicative Content: Written exam - 2 hours exam	50% Indicative Content: Written assignment Essay 2000 words	
Corporate and Business Law	30	5	1	Core	50% Indicative Content: Written exam - 2 hours exam		50% Indicative Content Oral assessment Presentation

Financial Management	15	5	2	Core	50% Indicative Content: Written exams - 2 hours	50% Indicative Content: Portfolio	
Principles of Taxation	15	5	2	Core	50% Indicative Content: Written exam - 2 hours	50% Indicative Content: Written Assignment 2000 words	
Management Accounting and Performance Management	30	5	2	Elective	50% Indicative Content: Written exam 3 hour exam	50% Indicative Content: Report 2000 words	
Evaluation and Reflection Work based/related learning	30	5	2	Elective		100% Indicative Content: Portfolio: Evaluation, reflective report. 4,000 words	
Accounting and Finance for the Business Environment	15	6	1	Core			100% Indicative Content Oral assessment Presentation
Research Methods	15	6	1	Elective		100% Indicative Content: Written assignment - Research Proposal 4,000 words	
Research and the Professional	15	6	1	Elective		100% Indicative Content: Written assignment - Research Proposal 4,000 words	
International Financial Reporting	30	6	1	Core	50% Indicative Content: Written exams - 3 hours	50% Indicative Content: Report 2000 words	
Capstone Project (Dissertation/Consultancy Project/Work Based Learning)	30	6	2	Elective		100% Indicative Content: Dissertation/Written assignment- Project	
Audit and Assurance	30	6	2	Elective	50% Indicative Content: Written exam- 3 hours	50% Indicative Content: Written assignment Case Study 2000 words	
Corporate Financial Management	30	6	2	Elective	50% Indicative Content: Written exam 3 hour exam	50% Indicative Content: Portfolio	

Taxation	30	6	2	Elective	50% Indicative Content: Written exam 3 hour exam	50% Indicative Content: Written Assignment 2000 words	
----------	----	---	---	----------	--	--	--